

Ref No : _____
 Name : _____
 Address : _____

 Date : _____

To 致 :

马化合作社义务秘书
 Honorary Secretary
 KOPERASI SERBAGUNA MALAYSIA BERHAD
 Block E-10-1 & E-11-1
 Megan Avenue 1
 189 Jalan Tun Razak
 50400 Kuala Lumpur

Dear Sir/Madam,

社员逝世通知及申请转让其股金

Notification of Death & Application for execution of transfer of share

逝世社员名字 _____ 身份证号码/ 社籍号码
 Name of deceased member : _____ NRIC/Membership No : _____

我/ 我们 _____ 身份证号码 _____ 为上述逝世社员之遗产代表於此通知贵社其已於 _____ 逝世。
 I / We _____ NRIC No.(s) _____ being the representative of the estate of the above deceased member hereby notify you of his/her death on _____.

2. 其在贵社之股额详列如下:
 Appended below are his/her shareholding with your society.

No	股票分类 Types of Share	股票编号 Share Cert. Nos.	发出日期 Date of Issue	股额 Amount (RM)	备注 Remarks

3. *我/我们 是/不是 逝世社员之指定继承人。
 I/We *am/are not appointed nominee(s) of the deceased member.

4. *我/我们 是/不是 贵社社员。
 I/We *am/are not the Koperasi member.

5. 根据章程第 57 条, 我/我们欲作下列之申请:
 In accordance with by-law 57, I/We wish to apply for :

*(a) 将上述逝世社员之股额转让予 我/我们 的名下, 详情如下:

That the shareholding of the above deceased member be transferred to me/us, whose particulars are as below:

No	Name 姓名	NRIC No. 身份证号码	Relationship 关系	Address 地址
1.				
2.				
3.				

* (b) 将上述逝世社员之股额转让予我/我们所委任之下列人士名下:

That the shareholding of the above deceased member be transferred to my/our appointee(s) whose particulars are as below :

<u>No</u>	<u>Name</u> 名字	<u>NRIC No.</u> 身份证号码	<u>Address</u> 地址
1.			
2.			

6. 我/我们 同意及要求贵社将列於第 2 节之股金注册列於第*5(a) / 5(b) 节人士之名下。

I/We hereby give consent and request the Koperasi to register the shares as stated in para 2 into the name(s) of person(s) mentioned in para *5(a) / para 5(b).

若上述股金有引起之任何索偿、纠纷，我/我们 愿承担一切责任。

I/We further undertake (jointly and severally) to indemnify the Koperasi against all claims, demands, damages, costs and expenses which may be made against or suffered or incurred by the Koperasi by reason or in consequence of the Koperasi complying with this request or otherwise in relation thereto.

7. 於此附上所需之下列文件：

Enclosed here with the following documents for your retention and action.

* (a) 死亡证书副本，编号。

Certified true copy of Death Certificate, bearing No : _____.

* (b) 申请人的*报生纸/结婚证书副本。

Certified true copy of Birth Certificate/ Marriage Certificate of the Claimant/Beneficiary.

* (c) 遗产分配之法律文件副本。(非继承人用)

Certified true copy of Grant of Probate/Letter of Administration/direction by administration / declaration by official administration / Distribution Order. (For non- Nominee only)

* (d) DM2 宣誓书 [非继承人以及无 7c 节文件。]

Statutory declaration (DM2) duly signed [For non-nominee and in absence of documents as mentioned in (c).]

* (e) 本社之正本股票证书。

*Original copies of the above share certificates.

报失股票证书编号_____及附上填具之 LC2 表格。

*The original share certificate bearing Nos. _____ cannot be found and are hereby declared lost and attached herewith form LC2 duly competed.

(f) 本人 5(a)或指定人 5 (b)之入社申请书 (非社员)。手续费 5 零吉。

Application for membership for *self (5a) or *appointee (5b) duly filled and signed (for non-member). RM5.00 processing fee for transfer – (use Cheque or Postal order/money order made Payable to the Koperasi).

Yours faithfully.

逝世社员之受益人/ 提出申请者
Beneficiary / Claimant
of the Deceased Member

(1)

Witness by : 见证人(一)
Name : _____
I/C No : _____
Date : _____

(2)

Witness by : 见证人(二)
Name : _____
I/C No : _____
Date : _____